

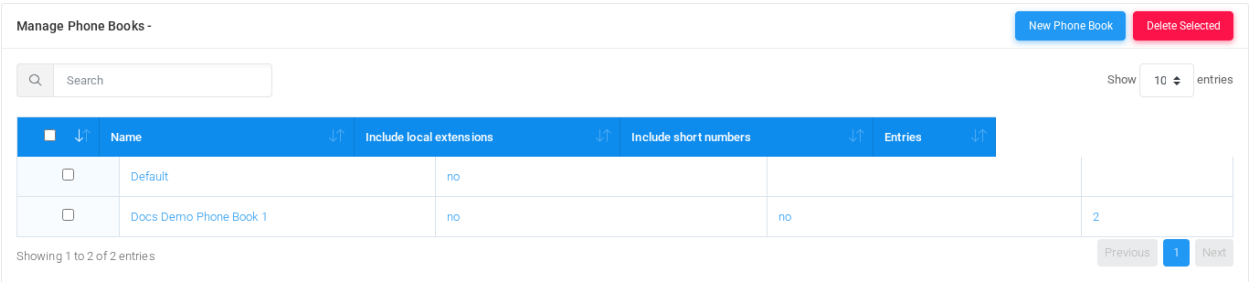
Manage Phone Books and Databases

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Overview

The **Manage Phone Books and Databases** page creates and edits phone book containers and the fields included in each phone book. Open it from **Configuration > More Configuration > Phone Books/DBs > Manage Phone Books/Databases**.

The page works against the tenant currently selected in the top bar. The screenshots and demo rows were captured in the **Canistracci OIL** tenant.



Manage Phone Books and Databases list page in the Canistracci OIL tenant.

Working with objects

Task	How to do it
Add	Select the New phone book action, complete the form, and select Save.
Edit	Open the phone book from the list by selecting its name, number, or row action. Change the form and select Save.
Delete	Select the row checkbox and use Delete Selected, or open the phone book and select Delete, then confirm.

Page functions

Action	Description
New Phone Book	Opens the creation form for a new phone book.
Delete Selected	Deletes the selected rows after confirmation.

List columns

Column	Description
Name	Display name used in lists and references.
Include local extensions	Target or routing selection used when the object sends a call or message onward.
Include short numbers	Dialed value, identifier, or matching value used by the PBX.
Entries	Object setting shown by the form.
Default	Object setting shown by the form.
no	Object setting shown by the form.

Demo records

The tenant contains 1 documentation demo record for this page: Docs Demo Phone Book 1.

Deleting records

Before deleting a phone book, check references from call flows, destinations, schedules, reports, or provisioning objects. MiRTA PBX asks for confirmation before the delete is submitted.

Create and Edit Phone Books and Databases

Use this page when creating a new phone book or database or editing an existing phone book or database from **Configuration > Manage Phone Books and Databases**.

The form screenshots below are separated by block where the application exposes separate sections. Complete the required values, review routing or destination references, and save the record.

Add and edit form

Information

Name:

Items:

Include local extensions:

No

Include short numbers:

No

Save

Delete

Manage Phone Books and Databases add/edit form.

Main fields

Field	Description
Name:	Display name used in lists and references.
Include local extensions:	Target or routing selection used when the object sends a call or message onward.
Include short numbers:	Dialed value, identifier, or matching value used by the PBX.

Saving and deleting

Task	How to do it
Create	Select the new action from the Manage Phone Books and Databases list, fill the required fields, and select Save.
Edit	Open the existing phone book or database, update the needed fields, and select Save.
Delete	Before deleting a phone book or database, check call-flow, destination, schedule, report, provisioning, or integration references. Use the row delete action or the form delete action when available, then confirm.