Reports

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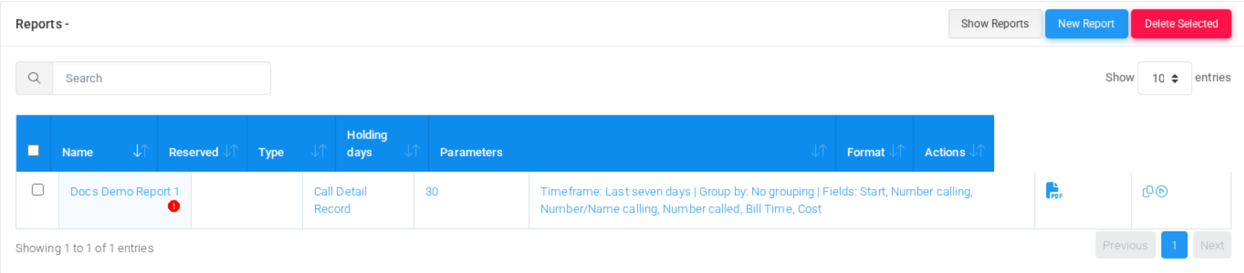
Overview

The **Reports** page schedules and defines tenant reports for CDR, inbound, outbound, and queue activity data. Open it from **Configuration > More Configuration > Reports**.

The page works against the tenant currently selected in the top bar. The screenshots and demo rows were captured in the **Canistracci OIL** tenant.



Reports list page in the Canistracci OIL tenant.

Working with objects

Task	How to do it
Add	Select the New report action, complete the form, and select Save.
Edit	Open the report from the list by selecting its name, number, or row action. Change the form and select Save.
Delete	Select the row checkbox and use Delete Selected, or open the report and select Delete, then confirm.

Page functions

Action	Description
Show Reports	Opens a related detail or results view.
New Report	Opens the creation form for a new report.
Delete Selected	Deletes the selected rows after confirmation.
Run	Runs the Run action.

List columns

Column	Description
Name	Display name used in lists and references.
Reserved	Object setting shown by the form.
Type	Mode selector that changes the behavior of the object.
Holding days	Object setting shown by the form.
Parameters	Object setting shown by the form.
Format	Object setting shown by the form.
Actions	Object setting shown by the form.

Demo records

The tenant contains 1 documentation demo record for this page: Docs Demo Report 1.

Deleting records

Before deleting a report, check references from call flows, destinations, schedules, reports, or provisioning objects. MiRTA PBX asks for confirmation before the delete is submitted.

Create and Edit Reports

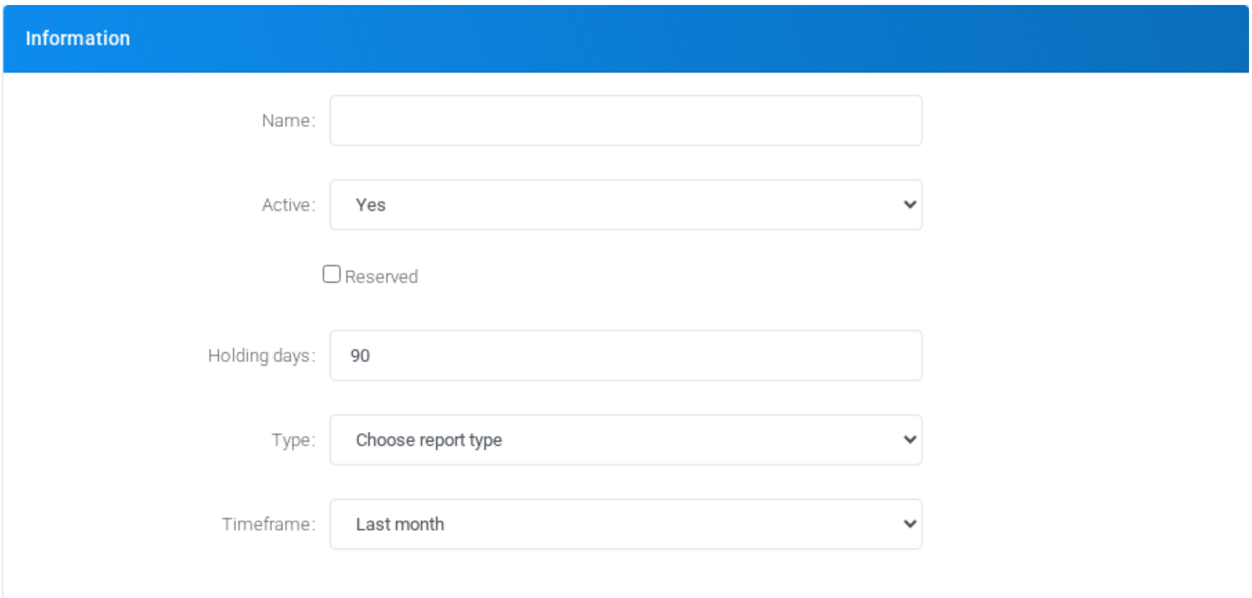
Use this page when creating a new report or editing an existing report from **Configuration > Reports**.

The form screenshots below are separated by block where the application exposes separate sections. Complete the required values, review routing or destination references, and save the record.

Form sections

Section	Description
Information	Core identity and routing fields for the object.
Page	Settings shown in the Page block.
Schedule	Scheduling controls for when the object runs.
Delivery	Email or output delivery settings.

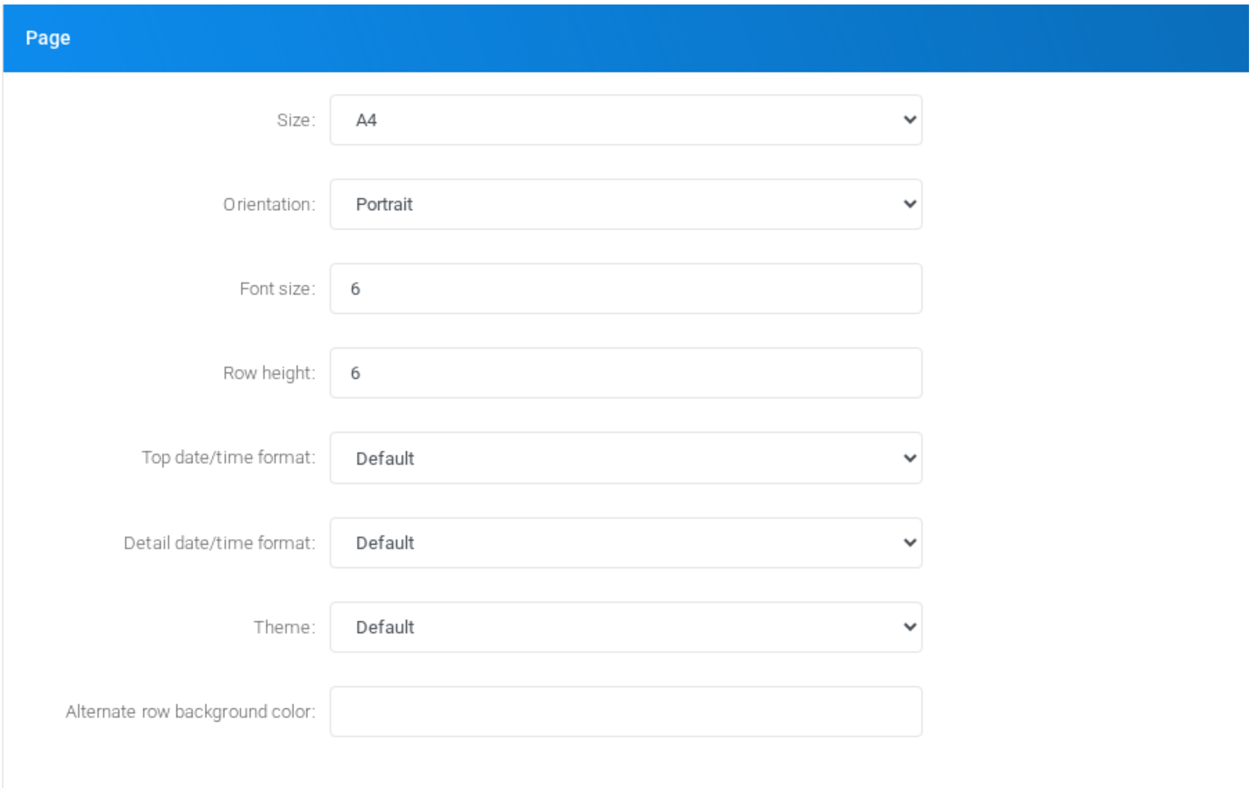
Information



Information section on the edit form.

Core identity and routing fields for the object.

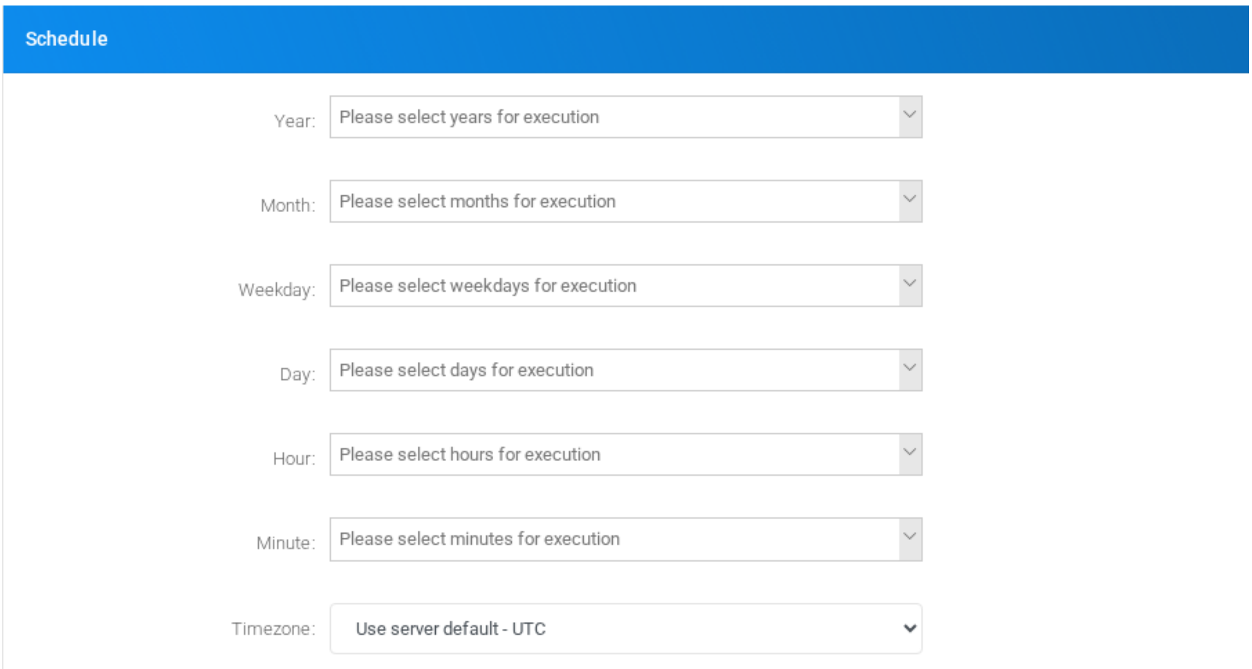
Page



Page section on the edit form.

Settings shown in the Page block.

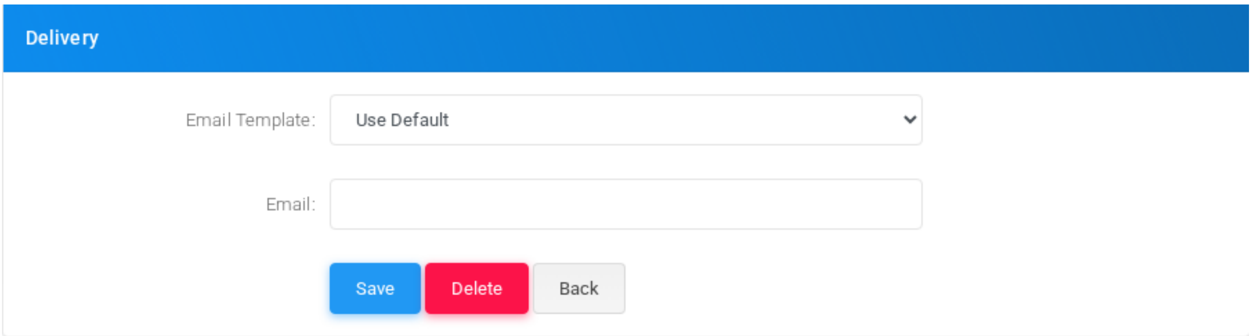
Schedule



Schedule section on the edit form.

Scheduling controls for when the object runs.

Delivery



Delivery section on the edit form.

Email or output delivery settings.

Main fields

Field	Description
Name:	Display name used in lists and references.
Active:	Object setting shown by the form.
Reserved	Object setting shown by the form.
Holding days:	Object setting shown by the form.
Type:	Mode selector that changes the behavior of the object.
Timeframe:	Object setting shown by the form.
Custom timeframe start:	Object setting shown by the form.
Custom timeframe end:	Object setting shown by the form.
Group by:	Object setting shown by the form.
Direction:	Object setting shown by the form.
PIN list:	Credential or PIN value. Treat it as sensitive.
Report calls with cost:	Object setting shown by the form.
Disposition:	Object setting shown by the form.
Order by:	Object setting shown by the form.
Hourly details:	Object setting shown by the form.

Saving and deleting

Task	How to do it
Create	Select the new action from the Reports list, fill the required fields, and select Save.
Edit	Open the existing report, update the needed fields, and select Save.
Delete	Before deleting a report, check call-flow, destination, schedule, report, provisioning, or integration references. Use the row delete action or the form delete action when available, then confirm.