Overview

The **Media Files** page stores prompts and audio files used by IVRs, queues, DISAs, announcements, music-on-hold lists, and other call flows. Open it from **Configuration > Media Files**.

The page works against the tenant currently selected in the top bar. The screenshots and demo rows were captured in the **Canistracci OIL** tenant.

Media Files list page in the Canistracci OIL tenant.

Page functions

Action	Description
Standard Message Media Files	Opens the standard prompt assignment page, where predefined system prompts can be associated with existing media files.
New Media File	Opens the creation form for a new media file. From that form you can upload an audio file, create a text-to-speech prompt, or record by dialing an extension or external number.
Delete Selected	Deletes the selected media files after confirmation. Check IVRs, queues, DISAs, music-on-hold lists, and other call flows before deleting a prompt that may be in use.
Search	Filters the visible rows by name, format, size, checksum, date, or other displayed text.
Sort	Sorts the table by the selected column.
Page size	Changes how many media files are shown per page.

Action	Description
Audio download	Downloads the stored media file from the row's Audio column.
Audio playback	Opens the in-page media player when the stored format can be played directly by the browser.

List columns

Column	Description
Select	Selects one or more rows for bulk deletion.
Name	Display name used when selecting the prompt in IVRs, queues, destinations, and other configuration pages.
Format	Stored audio format, or the configured text-to-speech creation mode when no stored audio file exists yet.
Size	Stored media size. Dynamic text-to-speech prompts can show zero bytes because audio is generated during the call.
MD5	Checksum of the stored audio file. This is blank when the media file has no stored audio body.
Date	Last media-file creation or update timestamp.
Audio	Download and playback actions for the media file.

Common workflows

Workflow	Use it when
Upload a Media File	You already have a WAV, MP3, M4A, or WMA file to use as a prompt.
Create a Media File with Text to Speech	You want MiRTA PBX to synthesize the prompt from text, either immediately or dynamically during the call.
Record by dialing out	You want MiRTA PBX to call an extension or external number and record the spoken audio from that call.
Edit an existing media file	Open the row by selecting its name, format, size, checksum, or date, then update the relevant form blocks and save.

Demo records

The Canistracci OIL tenant contains these documentation examples: **Docs Demo IVR Upload Prompt**, **Docs Demo IVR Menu TTS**, **IVR selection**, and **Some music**.

Deleting records

Before deleting a media file, check every call flow that can reference prompts: IVRs, queues, DISAs, hunt lists, custom destinations, music-on-hold lists, and standard messages. MiRTA PBX asks for confirmation before the delete is submitted.

Revision #9
Created 2026-06-02 12:14:52 UTC by Admin
Updated 2026-06-02 15:31:06 UTC by Admin